

1. Overall Project Management:

- ☐ A. Who will manage the project to ensure its timely and economical completion?
Carroll Onsae, General Manager
- ☐ B. Who will keep project reviewers informed of progress and upcoming decisions?
Tim Bodell, Water Program Manager
- ☐ C. Who will bring together the correct people to select appropriate technology?
Tim Bodell, Water Program Manager
- ☐ D. Who will manage the cash flow of all funds?
Darlene Burden, CPA
- ☐ E. Does this person(s) have experience overseeing construction projects? If yes, specify.
Tim Bodell has over 30 Years cumulative experience overseeing infrastructure design and construction.
- ☐ F. Does this person(s) have experience overseeing grant projects? If yes, specify.
Darlene Burden has substantial experience overseeing ARRA, USDA Rural Utilities Service grant/loan Projects.

2. Planning and Design Phases:

- ☐ A. Who will complete the planning and design phases of the project?
Indian Health Service (IHS) and principal engineer of record.
- ☐ B. Who will provide engineering and design consultation services as needed during construction?
IHS and appropriate consulting engineers, testing laboratories, As-Built Surveyor.
- ☐ C. Who will prepare the construction drawings?
Professional Consulting Engineer of Record (To Be Determined)
- ☐ D. Who will prepare specifications and contract documents and ensure that they have the correct technical and general provisions and meet CFR requirements?
Professional Consulting Engineer of Record (To be determined)
- ☐ E. Who will supervise startup/initial operation of the treatment works?
Design Engineer, equipment representative, HUC Level 2+ Operator, Commissioning Advisor

3. Construction Management:

- ☐ A. Who will oversee the construction contractor, control project costs and the completion time, and ensure quality construction?

Tim Bodell, Water Program Manager

- ☐ B. Who will monitor and update the project budget and schedule?

Darlene Burden, CPA

- ☐ C. Who will review construction contractor staffing plans to ensure that adequate manpower will be used to enable the project to stay on schedule?

Tim Bodell, Water Program Manager

- ☐ D. Who will provide advice to the engineer on construction phasing, trade practices, and the suitability and availability of various construction materials?

Tim Bodell, Water Program Manager and Construction Contractor

- ☐ E. Who will make recommendations concerning bid packaging to increase competitions?

Engineer of Record

- ☐ F. Who will inspect the construction to ensure conformance with the specifications?

Engineer of Record, QA/QC Officer, Material Testing Inspector(TBD)

4. Accounting:

- ☐ A. Who will provide accounting services for the project, including separate ledgers for the EPA funded project, identification of allowable and unallowable costs, and maintenance of vouchers for all costs incurred?

Darlene Burden, CPA

5. Financial Advice:

- ☐ A. Who will determine how O&M and other costs incurred by the Tribe will affect the community and water rate structure?

Carroll Onsaе, General Manager

6. Legal Services:

- ☐ A. Who will provide legal counsel (e.g., right of way, interagency service agreements)?

Glen Feldman, HUC Legal Council, Dickinson-Wright P.L.C.

7. Environmental Review:

- ☐ A. Who will complete documents and other activities for the environmental review process (i.e., NEPA)?

Carroll Onsaе, General Manager, in consultation with Environmental Compliance Officer and Hopi Tribe Cultural Preservation Office as per NEPA FONSI and SHPO Regulations.